TCU

COLLEGE OF
EDUCATION

Assistantship Application

Assistants must be full-time (enrolled in at least 6-credit hours) graduate students and available to work on campus during the day and possibly early evenings. Funding for Assistantships is given to students taking classes to fulfill a graduate degree only. Positions are awarded for fall and spring semesters, a one academic year commitment. Doctoral students will receive 12-month appointments.

Please note: Assistantship positions will be awarded for Fall and Spring 2025-2026.

Deadlines for applying: **March 1st - M.Ed.** **February 1st - Ed.D. & Ph.D.**	
Option 1: Assistant	**Option 2: Assistant With Stipend**
Provides partial to full tuition in exchange for 10 hours per week of work with a College of Education professor and/or project as assigned by the College of Education Graduate Studies Office.	Provides partial to full tuition plus a stipend in exchange for 20 hours per week of work with a College of Education professor and/or project as assigned by the College of Education Graduate Studies Office.
Please do not apply for an Assistantship during a semester when you will be student teaching or participating in a full-time internship.	

Check all that apply:

I will accept either position available. ☐

I am applying for an Assistant position (Option 1). ☐

I am applying for an Assistant With Stipend position (Option 2). ☐

I am interested in summer employment, if available. ☐

Please print neatly:

Full Name: _____

TCU ID# _____

You must include your TCU ID to be considered for an Assistantship.

*If you are applying for an Assistantship in tandem with admission into Graduate Studies, your application will be on hold until you have been accepted into a graduate program and have an official TCU ID. This application will reflect the same date as your acceptance letter.

Home Phone: _____

Cell Phone: _____

Email: _____

Degree sought: M.Ed.   Ed.D.   Ph.D.

Major: _____   Advisor: _____

Example: Counseling, Ed. Leadership, Special Ed, Curriculum & Instruction (Curriculum Studies, Language & Literacy, Math Educ., Science Educ.)

Assistantships are highly competitive. Selection is based on best fit between student qualifications and College of Education needs.

Please list teaching certificates earned:

_____

_____

Please list professional experience:

_____

_____

_____

Please describe what qualities you possess that will make you an effective Assistant:

_____

_____

Please list research skills/classes:

_____

_____

Please rate your competence on the following:

0 = Unfamiliar   1 = Somewhat competent   2 = Competent   3 = Advanced

Microsoft Programs (PowerPoint, Excel) _____   Research Software (Qualtrics, SPSS, SAS, R, Atlasti, NVivo)_____
Presentation Software (Keynote, Google Slides)_____   Scholarly/Academic Writing_____
Social Media/Networking (Instagram, Facebook, LinkedIn)_____   Literature Synthesis & Review_____
Video Conferencing (Zoom, Nearpod)_____   Learning Management (D2L)_____

<u>References:</u> Please list two individuals familiar with your work that we may contact.

_____   _____
Name   Name

_____   _____
Title   Title

_____   _____
Phone   Phone

_____   _____
Address   Address

Student Signature: _____   Date: _____

Students awarded Assistantships may not simultaneously receive other tuition funding from the College of Education.

Please complete form and upload to https://tcu.app.box.com/f/6327e00e3013423097e1fc0c26bf192e. Email any questions to COEgraduate@tcu.edu.